- (d) Proposals for incorporation by reference will be submitted to RMDA (AHRC-PDD-RP) (by letter) giving an identification and subject description of the document statement of availability, indicating the document will be reasonably available to the class of persons affected, where and how copies may be purchased or examined, and justification for the requirement to incorporate by reference. The request will be submitted to RMDA (AHRC-PDD-RP) at least 25 working days before the proposed date for submission of the incorporation by reference notice for the FEDERAL REGISTER. The 25working day period begins when RMDA receives the request.
- (e) RMDA will consult with the Director, OFR concerning each specific request and will notify the proponent of the outcome of the consultation.
- (f) The proponent will submit to RMDA (AHRC-PDD-RP) a general notice upon approval from the Director, OFR to the proposal for incorporation by reference.
- (g) Requirements for updating material incorporated by reference:
- (1) An amendment to the CFR must be published in the FEDERAL REGISTER.
- (2) The proponent must provide RMDA (AHRC-PDD-RP) a copy of the incorporated material, as amended or revised, to submit to the OFR.
- (3) RMDA will notify the Director, OFR of the changes.
- (h) The proponent will notify RMDA (AHRC-PDD-RP) within 10 working days if the rule does not go into effect or when the rule containing the incorporation by reference is removed.

$\S 519.12$ Exceptions.

- (a) The Army shall not publish rules in the FEDERAL REGISTER that:
- (1) Involve any matter pertaining to a military or foreign affairs function of the United States which has been determined under the criteria of an Executive Order or statute to require a security classification in the interests of national defense or foreign policy.
- (2) Involve any matter relating to Department of the Army Management, personnel, or public contracts, including nonappropriated fund contracts.

- (3) Constitute interpretive rules, general statements of policy or rules of organization, procedure or practice.
- (4) Merely interpret a rule already adopted by a higher element within the Department of the Army or by the Department of Defense.
- (b) A rule issued at the installation level that affects only the people near a particular post does not ordinarily apply to the general public, so the Army does not usually publish it in the FEDERAL REGISTER.
- (c) It is not necessary to publish in the FEDERAL REGISTER any information which comes within one or more of the exemptions to the FOIA, 5 U.S.C. 552(b), as implemented by AR 25–55, para. 3–200.

§519.13 Procedures.

All matters to be published in accordance with this part will be submitted to the RMDA (AHRC-PDD-RP) in the proper format prescribed in §519.17. As provided in §519.3(e), Army Civil Works proponents who are proposing rules for publication in Titles 33 and 36 of the CFR may submit the required documents directly to the OFR but must otherwise comply with the provisions of this part.

§519.14 Effect of not publishing.

Except to the extent that a person has actual and timely notice thereof, the Army cannot require the general public to comply with, or be adversely affected by, a policy or requirement, as determined in §519.9, until it is published in the FEDERAL REGISTER.

Subpart C—Inviting Public Comment on Certain Proposed Rules and Submission of Petitions

§519.15 General.

Public comment must be sought on certain proposed rules which are required to be published in accordance with §519.9. All regulations affecting the public will be forwarded to RMDA (AHRC-PDD-RP) for review and coordination with OMB. This subpart sets forth the criteria and procedures for inviting public comment before publication.